



## 24-25 Celina Lego League Club Advisor Agreement

The following agreement lists the responsibilities and compensation of the Celina Lego League Club Advisor.

### Responsibilities

The 2024-24 school year will function with Lego League as a club at Celina Intermediate School with the advisor completing the following responsibilities:

- The advisor is responsible for providing a supply list to the Curriculum Director, who will purchase supplies. The advisor should keep a log of purchases and budget their expenses. Supply purchases are for Lego League use only.
- The advisor must complete necessary training (i.e. Pupil Activity) as directed by the Curriculum Director to manage emergency situations. The advisor must pay for all this training.
- The advisor shall select a Lego League team and seek out community volunteers. The team selection process must include an application process that includes teacher recommendations. Selection of team members is made at the discretion of the advisor.
- The advisor must design yearly goals and work to reach them.
- The advisor is expected to communicate clearly with everyone, including students, parents, and school leaders.
- At Lego League events, practices, etc., the advisor must supervise all team members. The advisor is not responsible for transporting students to events, however he/she must arrange transportation.
- The advisor must hold regular practices to prepare their team for events.
- The advisor must keep a log of hours spent planning/working/leading the Lego League team.
- The advisor may work with the building principal and/or athletic director to manage day to day operations and complete necessary paperwork.
- The advisor reports directly to the Curriculum Director. All logs and goals are expected to be shared with the Curriculum Director.

### Compensation

The advisors will be compensated for their efforts with the program. For the 24-25 school year, the advisors will each receive \$939.00 which will be paid, in June 2025, as a stipend out of the Title 4 Federal grant fund.

Signing below shows agreement to the Responsibilities and Compensation for the Celina Lego League Club Advisor position.

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Joey Braun - Advisor Date

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Mark Loughridge - Advisor Date

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Jenna Hodge - CIS Principal Date

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Vaughn Ray - Curriculum Director Date

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Brooke Gessler - Superintendent Date